



## EMPLOYEE PORTAL USERNAME AND PASSWORD RESET INSTRUCTIONS

Your worksite employer has partnered with CEOHR, Inc. to provide you with a wide variety of employment services through the Employee Portal. In the portal you can manage your personal information, view benefits, paycheck history, print your W-2 and more. Always keep your Username and Password protected and available for your use only - never share your login information with others.

If you forgot your Username or Password, follow these instructions:

1. Go to: [www.ceopeo.com](http://www.ceopeo.com)
2. Hover over **CEOHRCloud Login**
3. Select "EMPLOYEE Login" from the drop down menu

A screenshot of the CEOHR login page. At the top is the CEOHR logo. Below it are two input fields labeled "Username" and "Password". Under the "Username" field is a blue button labeled "Log In". To the right of the "Log In" button is a link labeled "Register". Below the "Log In" button is a link labeled "Forgot Username?". To the right of the "Forgot Username?" link is a link labeled "Forgot Password?". Two red arrows point to the "Forgot Username?" and "Forgot Password?" links, which are also circled in blue.

## **If You Forgot Your Username**

Simply provide us with your email address. We will email you your Username we have on file.

### Forgot your username?

If you forgot your username, please enter your email. We will send you an email with your username.

Email

[Submit](#) [Return To Login](#)

If your email address has changed since you first registered on the Employee Portal, call CEOHR Payroll at (941)907-4520 to register your updated email address.

## **If You Forgot Your Password**

Simply provide us with your Username. We will email you instructions to reset your Password.

### Forgot your password?

Enter your username and we will send you instructions for resetting your password.

Username

[Submit](#) [Return To Login](#)

The CEOHR, Inc. Payroll Team can assist you with any technical problem you may have. Please contact them at (941) 907-4520 or email the team [Payroll1@ceopeo.com](mailto:Payroll1@ceopeo.com)

